

MPSA 3+2 Application Checklist – Fall 2025



TEXAS A&M UNIVERSITY
The Bush School
of Government & Public Service

Fall 2025 Application Deadline: **January 10, 2025**

The following is a checklist of application materials required to apply to the 3+2 Master of Public Service & Administration program. Current Texas A&M students majoring in **Political Science, Economics, Agricultural Economics, Sociology, or Rangeland, Wildlife & Fisheries Management** apply to the 3+2 MPSA by filling out, uploading requested materials, and submitting a 3+2 MPSA Internal Application. Additionally, two recommendations are required and must be sent directly to the Bush School Graduate Admissions Office. Use this checklist to mark items as you upload/submit your materials. All materials must be submitted by the application deadline. Our contact information is below.

3+2 MPSA Internal Application: https://tamu.qualtrics.com/jfe/form/SV_3xXV7tcSNULAtIW

Fill out application, upload the following documents, and submit by the deadlines stated above.

Personal Statement: Upload to the internal application.

Résumé: Upload to the internal application.

GRE/GMAT Test Score Report (*if desired*)

Accepted for anyone who feels their scores can complement a strong file or offset potential concerns, such as a lack of experience in the field. If submitting scores, upload a copy of your Test Score Report to the internal application.

- Test scores must be within five years of the date of your application.
- To be competitive, scores should be near or above our average score of 304.

5-Year Course Planner: Upload a completed 5-Year Course Planner to the internal application above. Visit our [website](#) for the course planner and instructions.

Transcripts (*not needed*)

We have access to Texas A&M student records and will download your current transcript at the time of your application, again after fall 2024 grades are posted, and a final time in August after spring and summer 2025 grades are posted.

(2) Recommendations (*form and letter required*)

Start this process early! Fill out the top portion of the [Recommendation Form](#) and send to your recommenders with instructions for them to:

- (1) finish filling out the bottom portion on the form,
- (2) write a letter of recommendation on official letterhead, and
- (3) email both the recommendation form and letter to the Bush School Admissions Office at bushschoolapplications@tamu.edu. *Recommendations submitted by the applicant will NOT be accepted.*

Both recommendations must be received by the application deadlines stated above!

We recommend you communicate a deadline to your recommenders of at least a week prior to whichever application deadline you are aiming for.

Questions? Contact Ashlee Treadway or Kathryn Meyer * bushschoolapplications@tamu.edu * 979-862-3476

👉 Visit our website for detailed instructions at <https://bush.tamu.edu/admissions/degree/psaa/5year/>. 👉



Fall 2025 Application Deadline: January 10, 2025*

** Website will be updated after January 10 if deadline is extended.*

REQUIREMENTS TO APPLY

Current Texas A&M University (College Station, TX) undergraduate students may apply for admission into the 3+2 MPSA program during the fall of their junior year (or in the fall when they are classified as a U3) as long as the student:

- ✓ is classified as a **U3** (or junior) majoring in **Political Science, Economics, Agricultural Economics, Sociology, or Rangeland, Wildlife & Fisheries Management** at the time they apply; *and*
- ✓ has worked with their undergrad advisor to **map out undergrad courses** the student must complete prior to and after entry into the 3+2 program (if admitted); *and*
- ✓ has (or will have) **66-78 credit hours** of their undergrad degree *completed* by the start of the fall semester of their junior year (when they begin the 3+2 application process); *and*
- ✓ is predicted to have at least **102 credit hours** of their undergrad degree completed prior to the fall semester in which they will enter the 3+2 program; *and*
- ✓ have (or will have) a cumulative GPA of at least a **3.25** by the start of the fall semester in which they will enter the 3+2 program; *and*
- ✓ is in **good academic standing** with their undergrad department, *and*
- ✓ is **not expected to graduate** or complete their undergrad degree in 2024 or 2025, *and*
- ✓ understands that failure to satisfy ALL of these requirements will result in admission (if offered) being revoked to the 3+2 program.

PROGRAM OVERVIEW

If admitted into the 3+2 program, the student would enter the Bush School's MPSA program in the fall of their senior year (or when they are classified as a U4) and take courses that double count toward both their undergraduate and MPSA degrees (around 15-18 credit hours). During the student's fifth/final year, students take courses that only count toward the MPSA degree. The student will graduate and receive a diploma for both their undergrad and master's degrees at the end of their fifth year, when they successfully complete the requirements of both degrees.

As a result, it is imperative undergrad students interested in the 3+2 program notify their undergrad advisors as soon as they are interested so that the advisor and student can work together to figure out which courses the student:

- Must complete prior to entering the MPSA program (in the fall of their fourth year), *and*
- Must set aside and take after entry into the MPSA program (that would double count toward both degrees).

A student admitted to the 3+2 MPSA program must complete *all* of their required undergrad course requirements (including study abroad) prior to the fall semester of entry into the MPSA program, with the exception of the 15-18 credit hours they have set aside to double count. Otherwise, the student's offer of admission to the 3+2 program will be rescinded and the student would be advised to reapply to the full, 2-year MPSA program after completion of their undergrad degree.

Once a student is admitted and begins the Bush School's MPSA degree in the fall of their fourth year when they are classified as a U4, the student cannot take any undergrad courses to fulfill their undergrad degree requirements. Students are expected to only take graduate level courses that fulfill the requirements of the MPSA degree, some of which will also double count toward requirements in the student's undergrad degree.

ADMISSIONS PROCESS & OVERVIEW

In short, applicants apply by submitting a *complete* application on or before the application deadline. All supporting documents, including test scores (if applicable) and recommendations, must be received by the application deadline. **Applications submitted but missing one or more items are “incomplete” and not reviewed or considered for admission.**

Note: The Bush School Graduate Admissions Office will email applicants using the email address entered on their application once their application has been processed letting the applicant know of any missing items and/or when their application is complete.

Completed applications are reviewed in mid-January/early February to decide if an applicant is denied, placed on hold pending another review, or invited to interview. Applicants invited to interview will receive an email in late January/early February with an invitation to register for two interviews, either during [Interview Conference Weekend](#) (Feb 14-15, 2025) or at another time via Zoom throughout the month of February. Applicants invited to interview must complete an interview with two faculty/staff members to continue in the admissions process.

Admissions and Scholarship Committees meet soon after interviews are completed. Final admissions decisions are made and emailed to applicants no later than March 15. If offered admission, the email will contain an offer letter with the applicant’s funding award. Applicants offered admission have until April 15 to accept or decline their offer.

INTERNAL APPLICATION

Do NOT submit an application in GradCAS.

Texas A&M juniors submit the [3+2 MPSA Internal Application](#) by filling out their basic information, answering program-specific questions, and uploading a résumé, personal statement, and GRE/GMAT scores (if desired), and a completed 3+2 MPSA Course Planner. Two recommendations are also required but submitted by your recommenders via email (explained in the Recommendations section below). *There is no application fee.*

Please allow us 7-10 business days to process your application once submitted. After processing your application, we (Bush School Graduate Admissions) will email you at the email address you entered on your application with the official status of your application: *Incomplete* or *Complete*. If incomplete, it is your responsibility to submit the missing material(s) by the application deadline.

PERSONAL STATEMENT

Upload your personal statement answering the prompt below to the 3+2 MPSA Internal Application. Statements should be typed in 11 pt font, spaced 1.5”, and answer the following prompt. Include your name, the title “Personal Statement,” and page number on each page.

Prompt: *In 750 words or less, please address the following topics in your personal statement:*

- *Your personal and professional goals for your intended career,*
- *What (including the people, places, or events) inspired you to pursue a career in public service,*
- *How obtaining the MPSA from the Bush School will help you achieve your goals, and*
- *Include your public service experience and what value you bring to the program.*

RÉSUMÉ

Upload a current résumé (max of two pages) that includes activities after high school to the 3+2 MPSA Internal Application. A [Résumé Template](#) is available for reference, containing the information and sections to include in your résumé.

RECOMMENDATIONS (2)

Two recommendations (consisting of a letter and Recommendation Form) are required and must be received by the application deadline so choose your recommenders early in the process! *Applications with fewer than two recommendations will NOT be considered for admission.* Recommendations can be from:

- (*preferred*) an academic reference, particularly from a course instructor who can attest to an applicant's capability to pursue graduate school.
- a professional reference who can speak to the applicant's leadership; character; public service, military, or work experience and can provide specific anecdotes as to why the applicant is qualified for graduate school.

As soon as you have consulted with your recommenders, fill out the top portion of the [Recommendation Form](#) and send to your recommenders with instructions for them to do the following:

1. Write a letter of recommendation (preferably written on official letterhead).
2. Fill out the bottom portion of the recommendation form.
3. Email recommendation form and letter of recommendation to the Bush School Admissions Office at bushschoolapplications@tamu.edu. *We will not accept recommendations submitted from an applicant; recommendations must be emailed directly from the recommender.*

The Bush School Graduate Admissions Office will send an email confirmation to the applicant after receiving a completed recommendation for their application. However, submitted recommendations will not be shared with the applicant.

TRANSCRIPTS

You do not need to submit any transcripts. We have access to Texas A&M student transcripts and will download a current transcript for you at the time of your application, after the fall 2024, spring 2025, and summer 2025 semesters to confirm GPA and course completion.

GRE/GMAT TEST SCORES (*optional*)

The MPSA does NOT require applicants to submit GRE or GMAT scores. However, scores are encouraged and accepted from anyone who feels their scores can complement a strong file or offset concerns such as a lower GPA or lack of experience in the field. We recommend scores be near or above our average GRE score of 305. GRE is preferred over GMAT.

Applicants who decide to submit test scores should upload their unofficial Test Score Report to the 3+2 MPSA Internal Application. Scores must be within five years of the date the application is submitted. Official scores are not required.

3+2 MPSA COURSE PLANNER

It is imperative for students to meet with their undergraduate advisor *as soon as* they become interested in pursuing the 3+2 program. We recommend students start filling out a 3+2 Course Planner as early as possible in their undergraduate career to ensure they remain on track to fulfill all requirements (except for the 15-18 credit hours that double count) prior to the fall semester in which they would enter the 3+2 program, if admitted. [Please download the appropriate course planner from our website to fill out and complete.](#)

When applying to the 3+2 degree program, applicants are required to upload a *completed* 3+2 MPSA Course Planner that they've filled out and signed along with their undergraduate advisor to their application. The Admissions Committee will review the course planner along with the rest of a submitted application to ensure the student is eligible

to enter the program. Any questions or concerns about the student's ability to complete all requirements may be directed to the student and/or their undergrad advisor.

CONTACT INFORMATION

Questions about the application or the application process should be directed to Ashlee Treadway or Kathryn Meyer in the **Bush School Graduate Admissions Office**:

- **Phone:** 979-862-3476
- **Email:** bushschoolapplications@tamu.edu

Questions about undergrad course preparation for the 3+2 MPSA program should be directed to the student's undergraduate advisor.