

New Student Orientation 2021 Master of Public Service and Administration (MPSA) Program

Dr. Lori Taylor, Department Head
Ms. Kimberly Reeves, Senior Administrative Coordinator
Ms. Stephanie Bustos, Administrative Coordinator II



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Bush School Mission Statement:

- ❖ Educate
- ❖ Explore
- ❖ Engage

To support this vision and these missions, we reaffirm our belief in the following core values of this great university:

Excellence ★ Respect ★ Leadership

Loyalty ★ Integrity ★ Selfless Service

We also recommit to the principles of *public service* and *democracy* and the value of *diversity of thought and expression* that have helped define The Bush School since its inception.



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The mission of the Department of Public Service and Administration is to inspire excellence in public service by:

- ❖ preparing individuals for impactful careers as thoughtful, objective, effective, and ethical public servants;
- ❖ producing theoretical and applied research that addresses the critical issues of the day and advances the understanding of public service;
- ❖ engaging with the community to serve the changing needs of society locally, regionally, nationally, and globally; and
- ❖ fostering an interdisciplinary environment that stresses the development of critical thinking skills and an appreciation for the benefits of diversity and inclusion.



To help protect Aggieland and stop the spread of COVID-19, Texas A&M University urges students to be vaccinated and to wear masks in classrooms and all other academic facilities on campus, including labs.

Doing so exemplifies the Aggie Core Values of respect, leadership, integrity, and selfless service by putting community concerns above individual preferences. COVID-19 vaccines and masking — regardless of vaccination status — have been shown to be safe and effective at reducing spread to others, infection, hospitalization, and death.

OVERVIEW OF THE MPSA CURRICULUM



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Curriculum for AY 2021-2022

Fall Semester - First Year

All Tracks

PSAA 601: *Foundations of Public Service*

PSAA 621: *Economic Analysis*

BUSH 631: *Quantitative Methods in Public Management I*

PSAA 643: *Foundations of the Nonprofit Sector*



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Spring Semester – First Year

All Tracks

PSAA 611: *Public Policy Formation*

One elective course selected in consultation with faculty advisor.

Spring Semester – First Year (*cont'd*)

PPA Track

Quantitative Methods II Course (choose one):

BUSH 632: *Quantitative Methods II*

OR BUSH 635: *Quantitative Methods II: Policy Emphasis*

PSAA 622: *Public Finance*

PM Track

Quantitative Methods II Course (choose one):

BUSH 632: *Quantitative Methods II*

OR PSAA 630: *Program Evaluation*

PSAA 634: *Public Management*

NPM Track

Quantitative Methods II Course - PSAA 630: *Program Evaluation*

or BUSH 632: *Quantitative Methods II*

PSAA 632: *Fiscal Management of Nonprofits*



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Summer

Professional Internship

(Required for students without two years of professional public service experience related to their degree and career goals.)



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Fall Semester - Second Year

All Tracks

PSAA 675: *PSAA Capstone Seminar I*

Two elective courses selected in consultation with faculty advisor.

PPA Track

PSAA 615: *Policy Analysis*

PM Track

PSAA 623: *Budgeting in Public Service*

NPM Track

PSAA 644: *Management of Nonprofits*



Spring Semester - Second Year

All Tracks

PSAA 676: *PSAA Capstone Seminar II*

Three elective courses selected in consultation with faculty advisor.



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Schematic Overview of Curriculum

Term	Core Courses	Public Policy Analysis (PPA) Track	Public Management (PM) Track	Nonprofit Mgmt (NPM) Track
Year 1 Fall	PSAA 601: Foundations of Public Service	n/a	n/a	n/a
	PSAA 621: Economic Analysis			
	PSAA 643: Foundations of Nonprofits			
	BUSH 631: Quantitative Methods I			
Year 1 Spring	PSAA 611: Public Policy Formation	PSAA 622: Public Finance	PSAA 634: Public Mgmt.	PSAA 632: Fiscal Mgmt. of Nonprofits
		BUSH 632: Quant. Methods II OR BUSH 635: Quant. Methods II	BUSH 632: Quant. Methods II OR PSAA 630: Program Evaluation	PSAA 630: Program Evaluation
		1 Elective	1 Elective	1 Elective



Schematic Overview of Curriculum (*cont'd*)

Summer Internship - Between First and Second Years of Study				
Term	Core Course	Public Policy Analysis (PPA) Track	Public Management (PM) Track	Nonprofit Management (NPM) Track
Year 2 Fall	PSAA 675: Capstone I	PSAA 615: Policy Analysis	PSAA 623: Public Budgeting	PSAA 644: Management of Nonprofits
		2 Electives	2 Electives	2 Electives
Year 2 Spring	PSAA 676: Capstone II	3 Electives	3 Electives	3 Electives



Tracks

- Public Policy Analysis
- Public Management
- Nonprofit Management



Public Policy Analysis (PPA)

Associated faculty: Lahey (coordinator), Cortes, Dague, Han, Lewis, L. Taylor, Vedlitz

The Public Policy Analysis track offers students an in-depth understanding of how decision makers can assess policy choices. It includes a consideration of why government should or should not take action in response to particular problems. It also familiarizes students with specific evaluative techniques such as cost-benefit analysis, cost-effectiveness analysis, and risk assessment. Students have numerous opportunities to apply what they learn to current policy issues.

PPA Track Core Courses (Both required)

PSAA 615: Public Policy Analysis

PSAA 622: Public Finance



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PPA Track Electives (Choose two):

- PSAA 605:** Homeland Security Policies and Strategies
- PSAA 606:** Environmental Policy and Management
- PSAA 613:** Immigration and Education Policy
- PSAA 614:** Governance and Institutional Reform
- PSAA 616:** Diversity in Public & Nonprofit Organizations
- PSAA 617:** U.S. State and Local Govt: Institutions and Policy
- PSAA 618:** Education Policy
- PSAA 619:** U. S. Urban Policy and Management
- PSAA 625:** Urban Sustainability and Management
- PSAA 635:** Social Welfare and Health Policy
- PSAA 637:** Decision Making in Govt and Administration
- PSAA 638:** Health Economics and Public Policy
- PSAA 640:** Energy and Security Policy
- PSAA 671:** Science and Technology Policy
- INTA 625:** International Trade Policy
- INTA 651:** National Security Policy
- PLAN 616:** Analyzing Risk in Public Policy



Public Management (PM)

Associated faculty: Greer (coordinator), Bowman, Bright, Casellas Connors, Compton, Graham, Hilderbrand, Kerr, Nakamura, K. Taylor, West

The Public Management track focuses on the capabilities required for effective and ethical leadership in the public and nonprofit sectors. These include knowledge and skills pertaining to the internal operation of public-service organizations and to the relationship between those organizations and their operating environments.

PM Track Core Courses (Both required):

PSAA 623: Budgeting in Public Service

PSAA 634: Public Management



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PM Track Electives (Choose two):

- PSAA 602:** Tools for Advancement and Leadership
- PSAA 604:** Emergency Management and Homeland Security
- PSAA 606:** Environmental Policy and Management
- PSAA 608:** Cybersecurity Policy, Issues & Operations - A Manager's Guide
- PSAA 610:** Comparative Public Administration & Mgmt
- PSAA 614:** Governance and Institutional Reform
- PSAA 616:** Diversity in Public and Nonprofit Organizations
- PSAA 619:** U. S. Urban Policy and Management
- PSAA 625:** Urban Sustainability and Management
- PSAA 626:** Contract Management
- PSAA 630:** Program Evaluation (if not used as Quant. Methods II requirement)
- PSAA 636:** Grant and Project Management
- PSAA 637:** Decision Making in Government and Public Service



PM Track Electives (cont'd):

PSAA 641: Organizational Theory for the Public Sector

PSAA 642: Ethics and Public Policy

PSAA 644: Management and Leadership of Nonprofits

PSAA 646: Accountability in Public Service

PSAA 648: Performance Management in Public and Nonprofits

PSAA 661: Human Resource Mgmt. in Govt and Public Service

PSAA 670: Public Information Management Systems

PSAA 673: Conflict Resolution in Public Management



Nonprofit Management (NPM)

Associated faculty: Brown (coordinator), Kerr, Nakamura, Robichau, Qu, K. Taylor

The Nonprofit Management Track provides students with an understanding of the role of the nonprofit sector as it has evolved and the distinctive character of nonprofit management and the challenges it must address. Discussions include the variation of structures and activities of assorted nonprofit organizations. It also examines development, political activities, and other dimensions of the relationship between nonprofit organizations and their environments.

NPM Track Core Courses (Both required):

PSAA 632: Fiscal Management of Nonprofits

PSAA 644: Management and Leadership of Nonprofits



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NPM Track Electives: (Choose two):

PSAA 603: Nongovernmental Mgmt. in International Settings

PSAA 626: Contract Management

PSAA 631: Marketing for Nonprofits

PSAA 633: Philanthropy and Fundraising in Nonprofits

PSAA 635: Social Welfare and Health Policy

PSAA 636: Grant and Project Management

PSAA 645: Networks and Inter-organizational Collaborations

PSAA 648: Performance Management in Public and Nonprofits

PSAA 649: Volunteer and Human Resource Management

PSAA 650: Social Innovation and Entrepreneurship

PSAA 669: Legal Environment of Nonprofit Organizations

PSAA 689: Nonprofit Governance



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Concentrations

- Analytical Methods
- Cybersecurity Policy and Management
- Education Policy and Management
- Energy, Environment and Technology Policy and Management
- Health Policy and Administration
- Homeland Security and National Defense
- International Nongovernmental Organizations
- State and Local Government Policy and Management
- Individually designed concentrations



Analytical Methods (AM)

Associated faculty: Lahey (coordinator), Bright, Casellas Connors, Cortes, L. Taylor

This concentration provides an analytic toolbox for effective program and policy analysis. It uses quantitative and qualitative methods of analysis and implementation of such analysis in both policy and administrative settings. Students must take two core Methods courses (including the core Quant. Methods II requirement) and at least two Methods electives. If the four core courses are not chosen to satisfy the requirement, then one of the electives may be technical and at least one of the electives must be practical.

Methods Core Course (Choose at least two.):

BUSH 632: Quantitative Methods II

BUSH 635: Quantitative Methods II: Policy Analysis Emphasis

PSAA 630: Program Evaluation in Public and Nonprofit Organizations

INTA 637: Field Research Methods

Technical Methods Elective (Choose no more than one.):

ECON 459: Games and Economic Behavior

ECON 440: Experimental Economics

MATH 411: Mathematical Probability



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Analytical Methods (AM) cont'd

Practical Methods Electives (Choose at least one unless AM core courses are used to meet all concentration requirements.):

PSAA 689: Qualitative Methods

INTA 616: Economic Development in China (must choose empirical option)

INTA 625: International Trade Policy

INTA 632: Advanced Economic Development

GEOG 660: Applications in GIS

ECMT 475: Economic Forecasting

EPSY 640: Experimental Design in Education I

HLTH 632: Health Program Evaluation

EPSY 637 or SOCI 624: Qualitative Methods

PHEB 603: Biostatistics II

PHPM 655: Survey Design for Public Health Research and Practice (*credit cannot be given for both PHPM 655 and BUSH 632*)

PHPM 689: Spatial Economics in Health Services (GIS)

More advanced methods theory courses from Economics, Political Science, or Statistics (or selected other programs) can be included as technical electives with permission from your academic adviser. Practical methods courses not on this list can be used with adviser permission provided that the course has a significant empirical component.



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Cybersecurity Concentration (CS)

Associated Faculty: Davis (coordinator), McLaughlin, Sowell

This concentration is designed to allow Bush School students to conduct focused study on a topic that has application across both public and private enterprises. This combination of three courses is designed to help students develop both theoretical and practical cybersecurity knowledge, skills, and abilities.

CS Core Courses (required):

PSAA 608: Cybersecurity Policy, Issues and Operations - A Manager's Guide

CS Electives (choose two):

INTA 689: Cyberspace Implications for National Security

INTA 689: Introduction to Cyber for the Non-Technical

INTA 689: Internet Infrastructure: Platforms and Politics

INTA 690: Cybersecurity Literacy for the Global Arena

CSCE 676: Law & Policy in Cybersecurity

CSCE 677: Cybersecurity Risk

ISTM 635: Business Information Security

ISTM 645: IT Security Controls

ISTM 655: Security Management and Compliance

MATH 673: Information, Secrecy and Authentication I



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Education Policy & Management (EDPM)

Associated faculty: Cortes (coordinator), Casellas Connors, Han, L. Taylor

This concentration examines the key institutions that make and administer education policy, the political and economic forces that shape policy at all levels, and the implications of policy for educational equity, adequacy, accountability and administration.

EDPM Core Course (Choose one):

PSAA 613: Immigration and Education Policy

PSAA 618: Education Policy

EDPM Electives (choose two):

PSAA 613 or 618 (if not used as EDPM core course)

PSAA 616: Diversity in Public and Nonprofit Organizations

PSAA 636: Grant and Project Management

PSAA 642: Ethics and Public Policy

EDAD 609: Public School Law

EDAD 610: Higher Education Law

EDAD 611: Higher Education Business and Finance

EDAD 612: Policy Issues in Administration of Higher Education

EDAD 639: Foundations of Educational Administration

EDAD 652: Politics of Education

EDAD 653: Organizational Theory & Leadership in Education

EDAD 655: Administration of Higher Education

EDAD 687: Principles of Professional Practice in Education

EHRD 633: Adult Literacy Education



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Energy, Environment, & Technology Policy & Mgmt (EETPM)

Associated faculty: Vedlitz (coordinator), Bowman, Lewis

This concentration studies the key institutions for making and administering policy, as well as the political, economic, and technological forces that shape agenda setting and policy formation. Also discussed are obstacles to effective policy implementation and management, analytical tools used to evaluate policy, and critical issues and how they are interrelated.

EETPM Core Courses (Two required):

PSAA 606: Environmental Policy and Management

PSAA 640: Energy and Security Policy

PSAA 671: Science and Technology Policy

EETPM Electives (Choose one):

PSAA 606, 640, or 671 (If not used as an EETPM core course)

PSAA 624: Water Policy and Management

PSAA 625: Urban Sustainability and Management

PSAA 636: Grant and Project Management

PSAA 663: Natural Resource Economics (cross-listed w/ AGEC 604)

ESSM 689: Changing Natural Resources Policy

LDEV 661: Development and the Environment

LDEV 671: Sustainable Development

MGMT 632: Technology Commercialization

OCNG 676: Marine Environmental Policy

PLAN 616: Analyzing Risk/Hazard and Public Policy

PLAN 641: Problems of Environmental Planning Administration

PLAN 651: Planning for Coastal and Marine Protected Areas

WFSC 604: Ecology and National Resources



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Health Policy and Management (HPM)

Associated faculty: Dague (coordinator), Lahey

This concentration covers the key institutions for administering health policy and the political/economic forces that shape agenda setting and policy formation. Also studied are obstacles to effective policy implementation and analytical tools that can be used to evaluate policy, as well to provide an understanding of critical issues and how they are interrelated.

HPM Core Course (Choose one):

PSAA 635: *Social Welfare and Health Policy*

PSAA 638: *Health Economics and Public Policy*

HPM Electives (Choose two):

BUSH 635: *Quantitative Methods II: Policy Emphasis (if not used as PPA track Quant. Methods II requirement)*

OR PSAA 630: *Program Evaluation (if not used as PM or NPM track Quant. Methods II requirement)*

PSAA 635 or 638 *(If not taken as an HPM core course)*

PSAA 636: *Grant and Project Management*

HLTH 611: *Organization and Administration of Health*

HLTH 630: *Health Program Planning*

PHEB 600: *Fundamentals of Epidemiology*

PHPM 601: *Rural Public Health Systems*

PHPM 605: *Introduction to Health Policy and Management*

PHPM 633: *Health, Law and Ethics*

PHPM 640: *Health Policy and Politics*

PLAN 631: *Health Systems Planning*

PLAN 634: *Environmental Health Planning and Policy*



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Homeland Security & National Defense (HSND)

Associated faculty: Davis (coordinator)

This concentration examines security policy and management concepts and principles, governance structures, strategies, policies, and contemporary events and their implications. Homeland security, national defense, and emergency management areas are emphasized.

SPM Core Course (Required):

PSAA 656: Fundamentals of Homeland Security

SPM Electives (Choose two):

PSAA 604: Emergency Management and Homeland Security

PSAA 605: Homeland Security Policies, Strategies & Operations

PSAA 608: Cybersecurity Policy, Issues and Operations - A Manager's Guide

PSAA 620: Safeguarding the Nation's Maritime Gateways

PSAA 636: Grant and Project Management

PSAA 640: Energy and Security Policy

PSAA 651: Homeland Security and Homeland Defense

PSAA 652: Protection of the Nation's Critical Infrastructure

PSAA 653: Weapons of Mass Destruction

PSAA 654: U.S. Border Security: Policies, Strategies and Issues

PSAA 655: Domestic Intelligence Operations

PSAA 657/INTA 657: Terrorism in Today's World

PSAA 658: Disaster Recovery and Business Continuity

PSAA 660: Domestic Terrorism: The Internal Threat to America

PSAA 668/INTA 612: U.S. Law and Homeland Security

PLAN 616: Analyzing Risk and Public Policy

PLAN 649: Organizational Response to Crisis

PLAN 650: Disaster Response Planning



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International Nongovernmental Organizations (INGO)

Associated faculty: Hilderbrand (coordinator), Brown, Hamie, Mu, Qu, Robertson, Robichau, K. Taylor

This concentration provides coursework and preparation for work in international nongovernmental organizations or non-profits working in non-US settings, or for work to improve the effectiveness of such organizations.

INGO Core Course (Required):

PSAA 603: Nongovernmental Management in Intl. Settings

INGO Electives: (Choose 2. At least one must be an INTA course. Students in the NPM track should choose 2 INTA courses.)

PSAA 614: Governance and Institutional Reform: A Comparative Perspective

PSAA 626: Contract Management

PSAA 630: Program Evaluation (if not used as PM or NPM track Quant. Methods II requirement)

PSAA 632: Fiscal Mgmt. of Nonprofits (if not used as NPM track core course)

PSAA 633: Philanthropy and Fundraising in Nonprofits

PSAA 636: Grant and Project Management

PSAA 644: Management of Nonprofits (if not used as NPM track core course)

PSAA 650: Social Innovation and Entrepreneurship

PSAA 689: Nonprofit Governance

INTA 630: International Economic Development

INTA 632: Advanced Economic Development

INTA 634: Politics and Development Policies

INTA 636: International Development in Theory and Practice

INTA 643: International Organizations

INTA 644: Post-war Recovery and Development Interventions

ALEC 645: Managing Projects of Intl. Agricultural Development

RPTS 604: Principles of Community & Community Development

RPTS 605: Community Organization



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State & Local Government Policy & Management (SLGPM)

Associated faculty: Bowman (coordinator), Bright, Casellas Connors, Cortes, Graham, Greer, Han, Kerr, Lahey, Nakamura, L. Taylor

This concentration explores the institutional structure of state and local government and how it varies among jurisdictions. Topics discussed include politics and management at the state and local level, the prerogatives and limitations of state and local governments in different policy areas, the role of state and local governments in implementing federal programs, and critical issues facing said governments.

SLGPM Core Course (Required):

PSAA 617: State and Local Government: Institutions and Policy

SLGPM Electives (Choose two):

PSAA 613: Immigration and Education Policy

PSAA 616: Managing Diversity in Public and Nonprofit Organizations

PSAA 618: Education Policy

PSAA 619: U.S. Urban Policy and Management

PSAA 625: Urban Sustainability and Management

PSAA 626: Contract Management

PSAA 630: Program Evaluation in Public & Nonprofit Organizations (if not used as PM or NPM track Quant. Methods II requirement)

PSAA 635: Social Welfare and Health Policy

PSAA 636: Grant and Project Mgmt. in Public and Nonprofit Sectors

PSAA 656: Fundamentals of Homeland Security



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State & Local Government Policy & Management (SLGPM), cont'd

- PSAA 641:** Organization Theory for the Public Sector
- PSAA 642:** Ethics and Public Policy
- PSAA 646:** Accountability in Public Service
- PSAA 648:** Performance Management in Public and Nonprofit Sectors
- PSAA 661:** Human Resource Management
- EDAD 620:** Educational Program Evaluation
- EDAD 652:** Politics of Education
- GEOG 660:** Applications in Geographic Information Systems
- LDEV 671:** Sustainable Development
- MGMT 658:** Managing Projects
- PLAN 610:** Structure and Function of Urban Settlements
- PLAN 612:** Transportation in City Planning
- PLAN 633:** Planning for Healthy Communities
- PLAN 656:** Housing and Communities
- RPTS 604:** Principles of Community and Community Development



Individually Designed Concentration

In consultation with his/her advisor and the PSAA Department Head, a student may choose to create an individualized concentration consisting of three approved courses.

Goals of the Curriculum

- Generally applicable skills and knowledge
- Knowing how to think clearly and critically
- Knowing how to write
- Specializing in a particular area



Degree Plans and Advising

- Faculty Advisors

You will be notified of your assigned advisor via email next week.

- Finding an internship

- Waiving program requirements



Choosing a Track and Concentration

You will officially declare your track and concentration by submitting your **MPSA Degree Plan Worksheet** to Kimberly Reeves by **Friday, October 22.**



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Second-Year Funding

- Criteria for continued support of Bush School scholarships
 - Avoid probation
 - Avoid academic dishonesty
 - GPA of at least 3.25
- Assistantships
 - \$1,500/month (\$13,500 for 9 months)
 - 9-hour tuition only payment each semester
 - In-state tuition rates
 - Eligibility for health insurance



Where to Go for Assistance

Advising (choosing courses, tracks, concentrations)



Faculty Advisor, Senior Administrative Coordinator, Administrative Coordinator II, Department Head

Career or Internship Issues



Assistant Dean for Career Services or Assistant Director of Career Services

Academic Problems



Faculty Advisor or Department Head

Concerns about Professor and Courses (course content, grading, professionalism)



Department Head



Senior Associate Dean



Dean



Where to Go for Assistance (*cont'd*)

Personal Issues



Advisor/other faculty



Senior Admin Coordinator or Administrative Coordinator II



Department head

Student Behavior



Department Head



Senior Associate Dean



Dean



Where to Go for Assistance (*cont'd*)

Administrative Issues (registration, adds/drops, forms, degree plans, curriculum and program questions, appointments with Department Head)



Senior Administrative Coordinator

Reserving classrooms/meeting rooms, student travel, student reimbursements, general advising questions



Administrative Coordinator II



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Academic Administrative Issues

Ms. Kimberly Reeves

reevesk@tamu.edu , Room 2100

- **Appointments with the Department Head**
- **Advising and Registration Issues**
 - General Advising Questions
 - Forces, Adds, Drops (Q-drops, withdrawals)
- **Forms and Procedures**
 - Individually Designed Concentration Request Form
 - Degree Plan Worksheet
 - Change of Advisor Form
 - 685 (Directed Studies) Form
 - Petition for Degree Requirement Waivers or Substitutions
 - Degree Plan and Petitions
- **See PSAA student web page for resources such as forms and deadlines:**
<http://bush.tamu.edu/psaa/resources/>.



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Other Administrative Issues

Ms. Stephanie Bustos

sbustos@tamu.edu, Room 2104

- Classroom/conference room reservations
- General advising questions
- Student travel grant applications
- Student travel arrangements and required forms
- Student travel and expense reimbursements



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MPSA Faculty



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